

Top 10 interview tips



To help you make the best impression possible before, during and after the interview

1. Don't feel you have to keep your resume to just one page.

If you have experience and qualifications that relate to the job you're applying for, by all means, highlight them! Your resume is your first chance to showcase your talent.

2. Do your research.

By researching the company before your interview, you can set yourself apart from other candidates with the information you've learned.

3. Bring more than your resume.

Consider bringing a business card and a sample of your past projects to your interview to show off what you can do.

4. Keep the job description handy.

Whether you're meeting in person or on the phone, keep the description close by so you remember what the role involves and what the organization is looking for.

5. Be clear and concise with your answers.

A run-on answer may indicate a lack of confidence or focus. Also, don't be too scripted, or your answers won't seem genuine.

6. Always overdress for your interview.

Even if the work environment is casual.

7. Don't forget to smile!

No matter how nervous you might be. Interviewers want to make sure you're the right fit – so this is your time to let your personality shine!

8. Ask your own questions.

For example, ask the interviewer why they like working at the company. This shows your interest in the company and the role you've applied for. It also can't hurt to ask the hiring manager about the team dynamics and day-to-day responsibilities of the job.

9. Put a positive spin on your "biggest weakness."

Always the dreaded question in any interview! You don't want to point out your flaws at this stage, so try to answer it in a positive way. For example, "I sometimes struggle with my public speaking skills, so I am taking public speaking courses to improve."

10. End on a strong note.

At the end of the interview, thank the recruiter for their time, and don't be afraid to ask about the next steps. Also, send a thank you note as a follow-up to your interview – it's just another way to show you're interested in the role.

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