

Logging into TalentLink with a Username and Password

Your TalentLink profile must be **active**.

These instructions are for the full-site version of TalentLink.

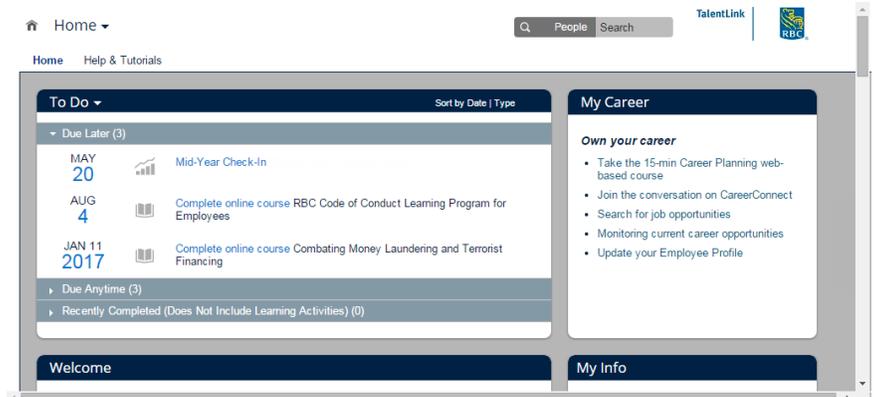
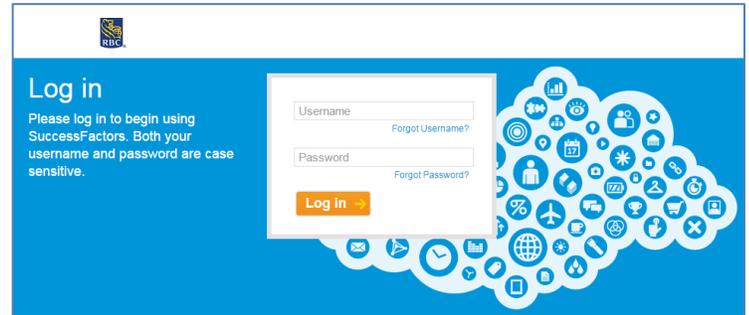
Link: <http://TalentLink.rbc.com>

Username is your nine-digit number. If you don't have an RBC LAN ID, it is the ID given to you by your manager.

Password is your specific TalentLink password, usually set for the first time using the 'Forgot Password' link.

When you click **Log In** you are taken to the TalentLink home page.

If the above link doesn't take you to the Log in screen, try [this link](#).



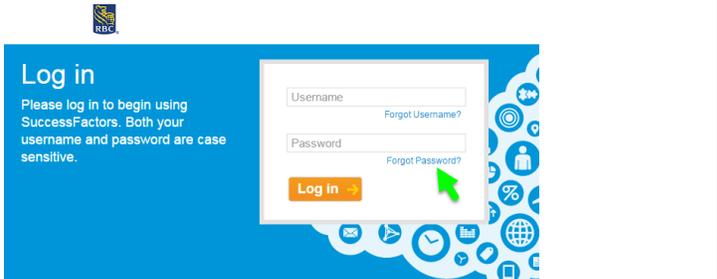
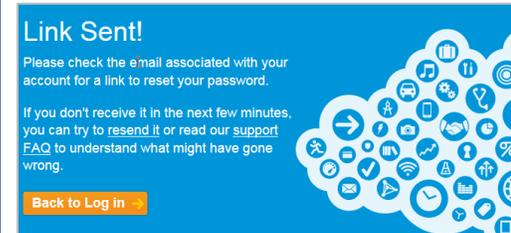
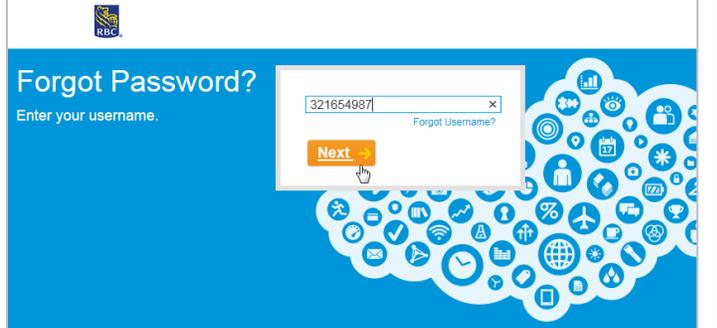
To set up your ability to use TalentLink outside of RBC, or to get access to the mobile site: from your RBC desktop, go to the TalentLink Homepage, in the Welcome tile, click the TalentLink Anywhere-Anytime link.

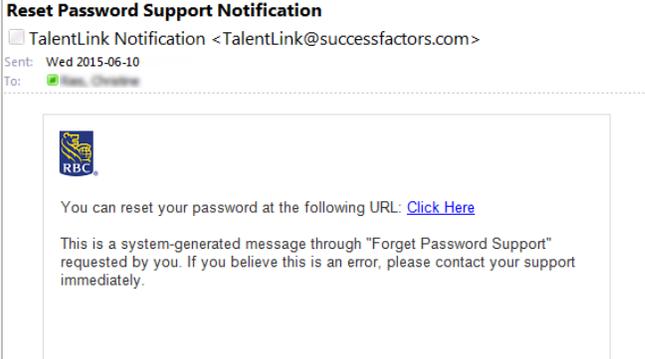
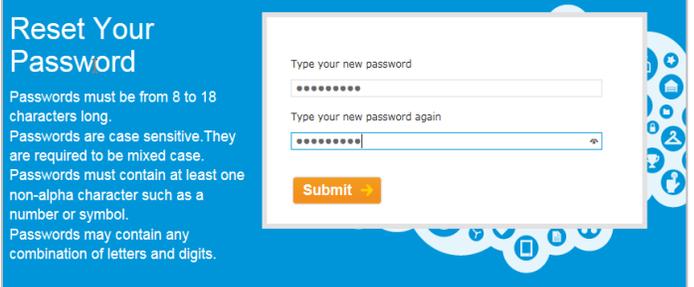
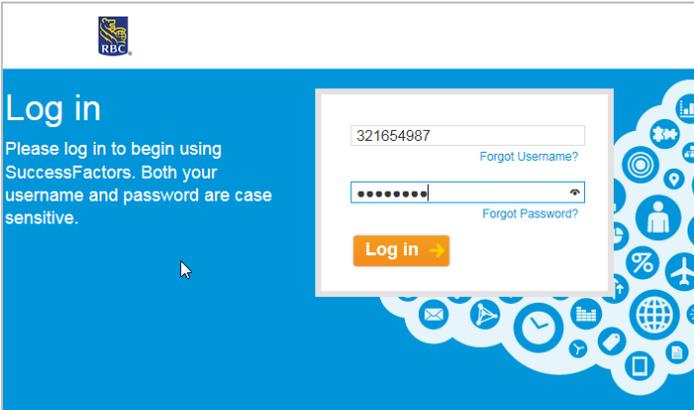
Setting or resetting your password

To set a TalentLink password, **you need access to your RBC email**.

If you do not have an RBC email address, TalentLink will use the email address you gave when you were hired.

If you do not have an email address in TalentLink, follow up with your hiring manager or contact TalentLink Support.

Instruction	Sample
<p>Go to the TalentLink login page http://TalentLink.rbc.com</p> <p>Select the Forgot Password? link.</p> <p>This takes you to the 'Forgot password?' screen.</p>	
<p>On the 'Forgot Password?' screen, enter your Username and click Next. This takes you the 'Link Sent!' screen.</p> 	

Instruction	Sample
<p>Wait a minute and look for an email.</p> <p>Select the Click Here link.</p> <p>This takes you to the 'Reset Your Password' screen.</p>	 <p>Reset Password Support Notification</p> <p>TalentLink Notification <TalentLink@successfactors.com></p> <p>Sent: Wed 2015-06-10</p> <p>To: [Redacted]</p> <p></p> <p>You can reset your password at the following URL: Click Here</p> <p>This is a system-generated message through "Forgot Password Support" requested by you. If you believe this is an error, please contact your support immediately.</p>
<p>On the Reset Your Password screen, enter your new password, following the RBC security standards, described on the screen.</p> <p>Click Submit.</p> <p>This takes you to the 'Reset Successful' screen.</p>	 <p>Reset Your Password</p> <p>Passwords must be from 8 to 18 characters long. Passwords are case sensitive. They are required to be mixed case. Passwords must contain at least one non-alpha character such as a number or symbol. Passwords may contain any combination of letters and digits.</p> <p>Type your new password <input type="password"/></p> <p>Type your new password again <input type="password"/></p> <p>Submit</p>
<p>On the 'Reset Successful!' screen click Back to Login.</p>	 <p>Reset Successful!</p> <p>Your password has been successfully reset. Please make a note of it and return to log in.</p> <p>Back to Log in</p>
<p>This takes you back to the 'Log in' screen. Enter your Username and Password. This takes you to the TalentLink homepage.</p>	 <p></p> <p>Log in</p> <p>Please log in to begin using SuccessFactors. Both your username and password are case sensitive.</p> <p><input type="text" value="321654987"/> Forgot Username?</p> <p><input type="password"/> Forgot Password?</p> <p>Log in</p>

If you have difficulty with TalentLink, contact HR Contact Centre for TalentLink support in North America: 1-800-545-2555, or [International Numbers](#)

If you need help setting your password, email: hrtechop@rbc.com

