

Privacy Report Card

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At work: <i>(check all that apply)</i>		At home: <i>(check all that apply)</i>	
<input checked="" type="checkbox"/>	I always put away business related paper documents when I leave my desk for meetings	<input checked="" type="checkbox"/>	I respect my family's privacy by not posting details on social networks that make them uncomfortable
<input checked="" type="checkbox"/>	I never write down my passwords and I don't reuse passwords from my personal accounts	<input checked="" type="checkbox"/>	All my important personal documents, such as my mortgage, loans, etc. are stored out of sight
<input checked="" type="checkbox"/>	I lock my computer screen when I leave my desk, even if I am just retrieving a printout	<input checked="" type="checkbox"/>	When I browse the internet, I am aware of the terms of use or privacy policies for the websites I visit, <u>before</u> entering any personal information
<input checked="" type="checkbox"/>	I don't let anyone follow behind me and gain entrance in a secure area where I have access	<input checked="" type="checkbox"/>	When on social networking sites, I am careful and discreet, and never refer to my employer or colleagues in any conversations online
<input checked="" type="checkbox"/>	I promptly report a privacy incident because this helps us all understand what happened, so we can try to rectify the error without delay, before it can cause serious problems		
With my personal accounts: <i>(check all that apply)</i>		In public places: <i>(check all that apply)</i>	
<input checked="" type="checkbox"/>	I have different passwords for <u>each</u> of my personal accounts, so that if one account is exposed, the other ones remain safe	<input checked="" type="checkbox"/>	I am very discreet and cover the PIN pad at an ATM, cashier, bank teller or other points of sale such as a restaurant or store where I pay with my debit or credit cards
<input checked="" type="checkbox"/>	All my banking passwords are unique and difficult to guess	<input checked="" type="checkbox"/>	I don't talk about personal information on the phone if I can be overheard
<input checked="" type="checkbox"/>	I always log off after I finish with my online banking	<input checked="" type="checkbox"/>	I avoid discussing business related matters in public or anywhere I can be overheard
<input checked="" type="checkbox"/>	I know and understand my privacy settings on social networks and those of my under-age children	<input checked="" type="checkbox"/>	I discuss business related matters only with people authorized to have the information
		<input checked="" type="checkbox"/>	I check the area where I was sitting and make sure I don't leave my phone, computer or wallet behind
Your Overall Privacy Score:		15 - 18: Outstanding - you are a privacy pro! 10 - 15: Good work - keep it up! 5 - 10: Satisfactory - almost there! 0 - 5: Needs improvement - make privacy a priority in 2014!	